



JOINT TEST AND EVALUATION PROGRAM

4800 Mark Center Drive
Room 10E12
Alexandria, VA 22350-2200



January 20, 2012

OSD-DOTE/JTE

MEMORANDUM FOR Distribution

SUBJECT: Joint Test and Evaluation Program Fiscal Year 2012 Call for Quick Reaction Test Nominations

The Office of the Secretary of Defense (OSD)-sponsored Joint Test and Evaluation (JT&E) Program is requesting quick reaction test (QRT) nominations for fiscal year 2012 (FY12). This is the second call for FY12 nominations, as three QRTs were directed in January 2012. Request each Service, the Joint Staff, combatant commands (COCOM), and Department of Defense (DOD) agencies provide candidate nominations to the JT&E Program Manager as described herein. Nomination packages must follow the QRT Nomination Submittal Outline provided as enclosure 2 to this memorandum.

QRTs are short-term efforts (up to a maximum of 12 months in duration) focused on developing solutions that address urgent, specific, and focused joint warfighter issues within the scope of the JT&E Program as defined in DOD Instruction (DODI) 5010.41, *Joint Test and Evaluation (JT&E) Program*. The OSD, Services, Joint Staff, COCOMs, or other defense agencies can sponsor a QRT; however, support from one or more Operational Test Agencies (OTA) is required for the Office of the Director, Operational Test and Evaluation (DOT&E), to direct a QRT. The following five OTAs can support a QRT: Air Force Joint Test Program Office (AFJO); Army Test and Evaluation Command (ATEC); Commander, Operational Test and Evaluation Force (COTF); Joint Interoperability Test Command (JITC); and Marine Corps Operational Test and Evaluation Activity (MCOTEA). It is **highly recommended** that nominating organizations contact at least one OTA prior to submitting a QRT nomination to the JT&E Program Office (JPO). OTA contact information is as follows:

- AFJO: Col Scott Woodson, 702-652-8646
- ATEC: Mr. Kenneth Looney, 410-278-1006
- COTF: Mr. John Smith, 757-282-5546/x3386
- JITC: Ms. Linda Whitley, 757-638-4021
- MCOTEA: Mr. Robert McKinney, 703-784-1339

The OTA will assist in the development and review of QRT nominations prior to submission to JPO. Once the QRT is directed, OTAs are responsible for managing the QRT and providing technical oversight for all test planning, execution, and reporting (that is, the project plan, test plan, and final report) in order to complete the QRT within the 12-month timeline. The OTAs, in coordination with the DOT&E, have agreed to be the executors of the QRTs.

Upfront resource investments are required of the organization or agency proposing the QRT. For example, a full-time QRT Director (O-5 or O-6) must be identified in the nomination packet, along with a commitment from the resource sponsoring organization or agency to provide other resources such as facilities and administrative support. Additional details are provided in enclosure 2.

Key QRT nomination process dates are as follows:

- May 9, 2012, by 1700 EDT. Nominations, endorsement and sponsorship letters, and Executive Steering Group (ESG) briefings are due, as a package, to JPO. Endorsement and sponsorship letters must be signed at the flag officer or government civilian equivalent level. These packages will be reviewed by JPO, the QRT Working Group, and the ESG.
- June 13, 2012. The QRT Working Group meeting will be held at the JT&E-Suffolk facility in Suffolk, Virginia.
- June 20, 2012. An electronic ESG will be called, and recommendations will be made to the DOT&E's Deputy Director, Air Warfare (DD,AW), as to which nominations will be directed as QRTs.
- July 10, 2012. Results from the ESG are due to JPO.

Extremely Urgent QRT nominations may be submitted at any time. For Extremely Urgent QRT nominations that support current warfighting operations, the resource sponsor (two-star flag officer or equivalent) should submit the nomination directly to the DD,AW and JPO via the most expedient means available. JPO will review, process, and consider directing Extremely Urgent QRT nominations immediately, that is, with a goal of five days from receipt of the nomination.

For further guidance on preparing a nomination, new nomination developers should reference the QRT Nomination Submittal Outline (enclosure 2). Please submit QRT nomination packages via e-mail to:

Mr. Melvin Walton, JT&E Program QRT Director, at mel.walton@jte.osd.mil

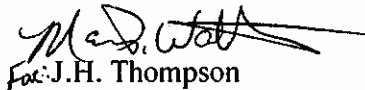
-or-

Mr. Dave Treat, JT&E Program QRT Coordinator, at david.treat.ctr@hurlburt.af.mil

QRT nomination packages can also be submitted via United States Postal Service or other delivery service to:

JT&E-Suffolk
Attn: Mr. M. Walton
7025 Harbour View Blvd., Suite 105
Suffolk, VA 23435-2762

For additional information, please contact Mr. Walton (757-638-6137) or Mr. Treat (850-884-5697).


For: J.H. Thompson
Program Manager
Joint Test and Evaluation

Enclosures:

1. Distribution List
2. QRT Nomination Submittal Outline

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